

JOB SPECIFICATION

POSITION	:	Community Engagment Officer
DATE OF APPOINTMENT	:	TBC
TYPE	:	FTC

REQUIRED QUALIFICATION

- A Bachelor's degree in Social Sciences, Development Studies, Community Development, or a related field is required.
 - Experience and deep understanding of Human Rights and development sector work.
 - Experience in working with trans, gender and body diverse persons and communities highly desirable.
 - Understanding and experience working with public health policy.
 - Understanding of gender affirming health care needs of trans diverse persons highly sought after.
 - Working experience in the region beyond South Africa is also an advantage
 - Computer literacy a must
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ROLES AND RESPONSIBILITIES

- Report to and support the Community Engagement Media Marketing and Communications Manager
- Plan, organize and facilitaty bi-weekly check in meetings;
- Report on a monthly basis regarding all REAct matters and activities;
- Liaise with management regarding any support that implementing partners might require;
- Ensure and maintain a good working relationship with the implementing partners.
- Liase and work closely with the projects team
- Conceptualize new projects in-line with the organizational strategic plan to advance the health rights and wellbeing of trans diverse persons
- Monitoring, evaluating and reporting on projects.
- Independent research on behalf of the organization.
- Facilitate engagement with national trans movements, building initiatives and support for national support groups as well as community-based organizations.
- Support various trans focused and greater LGBTI partners at national level to enhance their trans programming and representation.
- Work closely with the media team to enhance the organization's media advocacy and outreach.
- Work with the GDX team on publications, meetings and conference presentations.

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- Representation of GDX in the community physically and in on-line spaces in raising awareness around trans gender and diverse persons identity.
- Connect organisation to community based programs.
- Check the GDX info line on a daily basis.
- Respond to constituents within 48 to 72 hours on receipt for information.
- Liaise with the advocacy team to standardize responses.
- Liase with 12 Community members per annum and share resilience narratives with MMC portfolio
- Liase with MMC portfolio and share narratives of departed Trans and Gender Diverse persons

FURTHER CONSIDERATIONS

- Preference will be given to trans and gender diverse persons, LGBTQI+ people and women in their diversities.
- The applicant must be based in Cape Town-based
- If the applicant is not a South African citizen or permanent resident such applicant must be in the possession of a valid work permit at the time of commencing with the contract; or must be able to display that they are able to obtain such work permit by satisfactory application of legal permit requirements
- GDX reserves the right not to appoint any applicant

REQUIRED COMPETENCIES

- Project management skills to plan, manage and coordinate projects, partners, people, and budgets.
- Report writing skills.
- Organization, writing, analytical and administrative skills.
- Confidence in using information and communication technology.
- Understanding of the national and regional trans movement and movement building initiatives.
- Ability to facilitate and train.
- Proficiency in using English as a medium of communication and learning; ability to communicate in multiple languages will be an added advantage.



SALARY : Negotiable in accordance with experience.

Please send CVs to : humanresources@genderdynamix.org.za

Should you not have a response from the organization within 7 days of application, please deem the application as unsuccessful.

Closing Date: 06 September 2024